

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

December 17, 2013

POST SUMMARY MINUTES

PRESENT: Chairman Jeffrey E. Turner, Vice-Chairman Michael Edmondson, Commissioner Sonna Singleton, Commissioner Gail Hambrick, Commissioner Shana M. Rooks, and Clerk Shelby D. Haywood.

1. Chairman Turner called the meeting to order.
2. Reverend Gerry Anderson, of New Macedonia Baptist Church, Riverdale, GA, was not present for the Invocation. Chairman Turner called for a Moment of Silence. Pledge of allegiance to the flag was led by Chairman Turner.
3. Adopted the agenda, as is, as all commissioners had copies before them. Vote unanimous.
4. Approved the December 3, 2013 Regular Business Meeting minutes. Vote unanimous.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.

1) Linda Granger, a twenty (20)-year Clayton County resident, thanked the Board for accepting calls twenty-four seven, seven days a week and going above the call of duty. Ms. Granger thanked Police Chief Greg Porter for his professionalism and service to the community and requested that the Board give Chief Porter its support. She also asked the Board to take a look into the Clayton Center Board and ensure accountability. In closing, Ms. Granger thanked Commissioner Hambrick for accepting her late phone calls.

2) Lisa Tinch thanked Chairman Turner for keeping his word on meeting with her regarding a request from a previous Regular Business Meeting. Ms. Tinch stated she wanted to give an update regarding the seven (7)-year old issue of her house being demolished mistakenly and her car being displaced when it was not registered in this county. She asked the commissioners how they would feel if their possessions had been torn down and their car was repossessed by the County. Ms. Tinch stated she was frustrated with the way this matter is being handled and stressed that something should be done immediately.

3) Mayor Joy Day of the City of Jonesboro, Georgia came on behalf of the Mayors of Clayton County regarding the upcoming SPLOST referendum. Mayor Day expressed that the Cities'

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teamwork needs to move forward; the citizens of Clayton County come first and all personal/political agendas should be put aside. She emphasized that the County does not need Level One or Level Two Projects that will cost thirty-five plus million when many of the citizens of Clayton County are struggling from unemployment, lack of transportation, and general financial strain. Mayor Day voiced that the County needs to concentrate its efforts on law enforcement, sidewalks, paving streets, community centers, and intersection improvements to enhance the quality of life for Clayton County citizens. Mayor Day quoted Isaiah 1:18, "Come let us reason together" and urged the Board to give consideration to the following letter from the Mayors of Clayton County. Mayor Day read the following letter:

December 17, 2013

Dear Honorable Chair and Commissioners:

Following the regularly scheduled monthly SPLOST meeting on Monday, December 16, 2013, the Mayors met today Tuesday, December 17, 2013, to discuss the matter of distributing funds.

The Mayors have reached a consensus, and we hereby accept your offer to distribute SPLOST as proposed by Analysis 3, and we will sign the Intergovernmental Agreement for a period of six (6) years based on a distribution proposed in your presentation dated and received by us on December 16, 2013. Based on this analysis, we understand that any county project that might have otherwise been considered Level One or Level Two Projects will be paid from the County funds reflected in Analysis 3.

Collectively, the Mayors are looking forward to executing an agreement with Clayton County to move the 2015 SPLOST forward for the betterment of our citizens.

In closing, Mayor Day stated she had the original letter signed by all the Mayors to present to the County.

For clarification, Chairman Turner asked Mayor Day if the Option 3 she had referenced pertained to population.

Mayor Day stated that was correct.

4) Keith Parker came on behalf of Embassy Estates to thank and express appreciation to Chief Gregory Porter of the Clayton County Police Department.

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5) Jeffery Benoit, a Clayton County resident, expressed he stands for “all things community” and spends ninety-five (95) percent if not one-hundred (100) percent of his time in his community. Mr. Benoit voiced his concerns regarding having to spend money in other counties because Clayton County lacks services to provide to its citizens. He stated that this county is looking at a gentrification override that comes by virtue of bad zoning. Mr. Benoit emphasized that citizens have fought with the Board in the past about zoning and made comparisons to other counties such as Henry which would not allow “garbage” to come to its county. He noted that existing retail stores such as Target, JC Penney as well as other businesses are leaving and have left the County. Mr. Benoit firmly believed that most of the people working in this county do not live in this county, and the remaining citizens of many years are starting to leave also. He concluded that the decisions made from previous and present commissioners regarding the future development of the County’s future have deteriorated the quality of life for Clayton County citizens, and it is time for the citizens to have a more vested interest in their community and take action.

Chairman Turner acknowledged Mayor Joy Day (Jonesboro), Mayor Bobby Cartwright (Lovejoy), and Mayor Jack Longino (College Park) who were in the audience, and thanked them for their support.

6. PROCLAMATION: “Clayton County Honors International Paper in Recognition of Existing Industry Month” (presented by Chairman Jeffrey E. Turner).

(NOTE: A group photo was taken of International Paper Site Manager John M. Ashford, III, Economic Development Director Grant Wainscott, and the commissioners. Clerk Haywood read the proclamation for the benefit of the honorees, commissioners, and audience.)

7. PROCLAMATION: “Clayton County Honors Ralcorp in Recognition of Existing Industry Month” (presented by Chairman Jeffrey E. Turner).

(NOTE: A group photo was taken of Economic Development Director Grant Wainscott, who accepted the proclamation on behalf of Ralcorp, and the commissioners. Clerk Haywood read the proclamation for the benefit of the honorees, commissioners, and audience.)

8. PROCLAMATION: “Clayton County Recognizes the Mundy’s Mill High School Football Team for an Outstanding Season” (presented by Commissioner Shana M. Rooks).

[NOTE: Group photos were taken of Mundy’s Mill Coach Greg Manior and football players, and the commissioners. Clerk Haywood read the proclamation for the benefit of the honorees, commissioners, and audience.]

9. PRESENTATION: ***SPLOST 2015 Overview*** (presented by Arrelle Anderson, Chief Operating Officer and Ramona Thurman, Chief Financial Officer). Following is the presentation ***verbatim***.

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Arrelle Anderson: Good Evening Board, thank you for allowing Ramona Thurman and I to give a brief overview of the SPLOST 2015 Overview. So we will give you a brief overview of the journey to SPLOST 2015, give you a schedule of public meetings, discuss the status of the actual review of critical timeline, potential projects and immediate needs that we have from the Board.

Back in September, we started the journey to SPLOST 2015 by launching a website, claytonsplost.com, that basically showcases the different projects of SPLOST 2004, 2009 and also serves as a communication tool for the public to submit different ideas for SPLOST. We also formed an internal SPLOST committee led by me and different employees within the County to compile project submissions that came from the public, county departments, from the cities and also from the Citizens Committee. We also assisted with event planning by having different events throughout the community and also helping out with the logistics, and we compiled the different projects within the spreadsheets that you received. We made sure that we did not remove any of the projects that were submitted from the different departments, public, or the Citizens Committee...but we did take the first step at categorizing it based on four different categories...Facilities, Fleet, Technology and Transportation...and then we also included another category that included Greenspace...and another thing that was created was a theme...a SPLOST theme which is "Preparing for a Better Tomorrow."

In regards to Public Meetings, since October we had a public meeting in the City of Lovejoy, City of Morrow...we also had a public meeting that was hosted by the Chairman and one that was hosted by Commissioner Hambrick.

We have three public meetings coming up in January...two of them will be the same night as the Board meeting held right before the Board meeting at 5:30(p.m.). and then we will have one in the middle of January...January 14.

Commissioner Hambrick: Let me make a correction on that...that was held by my committee person Keith...it was not held by me...it was held by my committee representative.

Arrelle Anderson: The meeting was held in District 2.

Commissioner Hambrick: District 2

Arrelle Anderson: O.K., Thank you.

In regards to the IGA, where the Mayors came forward...based on the meeting that we had earlier this week...earlier...well yesterday actually...so the status of the IGA agreement...we do not have an IGA agreement right now, but the key take away from the slider if we are going to determine if we are going to have an IGA agreement...if we do not have an Intergovernmental Agreement, first we look to see if we have a Level One Project and that is just basically a county-wide capital project that citizens can benefit from in regards to implement state-mandated county responsibilities like the

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courthouse, administration building for elected officials, or county regional jail...so if we don't have a Level One Project we look to see if we have a Level Two Project which is also beneficial county-wide for all the residents and is similar to like an elections building or a civic center...and then once that is looked at we just distribute the funds over five years by population.

If we reach an IGA agreement...if we reach an IGA agreement, the tax can be collected over six (6) years and the agreement does not...the code does not define the details of the agreement...but historically SPLOST 2009 we use the LOST percentages, but you have the option to use population LOST percentages or terms are negotiated between the elected officials of the County and Cities or just start from a clean slate. So now Ramona will come up and discuss the different options.

Ramona Thurman: Good Evening Chairman and the Board,

I am presenting three analyses that show the financial impact for the Cities and Counties with or without IGA using population percentages as a distribution method. This slide show here shows the population distribution by percentage...the source for this data comes from the 2010 Census Data Research and Analytics. The first analysis shows No Intergovernmental Agreement and includes a Level One Project...as Ms. Anderson stated earlier, with no intergovernmental agreement no tax can be collected for a period of five (5) years. So the projected five year collection will be \$226,620,025.00 minus the \$36,150,000.00 for a Level One Project identified that will leave a remaining \$190,470,025.00 that will be distributed to the Cities and Counties based on the percentages that we have on the slide.

The second analysis, also is based on if we do not have "No Intergovernmental Agreement"; however, we will have a Level Two Project, again with uncollected revenue for five years and amounts to \$226,620,025.00. The Level Two Project will be deducted twenty percent (20%) so that \$45,324,005.00 will be reduced from the projected rate, leaving a remaining \$181,296,020.00 to be distributed to the Cities and the Counties.

The third and final analysis, if the Cities and Counties enter into an Intergovernmental Agreement based on population distribution with no county-wide projects this will allow to collect taxes for six (6) years and will be an increase amount of \$272,254,894.00, and that amount will be distributed amongst the Cities and Counties.

Arrelle Anderson: As a closeout, I will finalize...so far...I think we are doing really well...we have five (5) months left to get to the finish line, so today is to meet and confer with the Mayors and Board... and the Citizens Committee will also present their recommendations to me based on high, low and priority. I am also recommending that by January 24, 2014 that the Board will finalize the project list and also finalize the terms of the IGA. This is all based on the schedule you received from the Board of Elections having a voting day of May 20, 2014. So by February 4, 2014, we would like approval of the IGA and a resolution for SPLOST vote and ballot...and then on February

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12, 2014, Board of Elections will vote to have a special election...and then between February 14th and 21st the Board of Elections will do its due diligence with the Counties to secure the special election date...and then on March 12, 2014 the Board of Elections will submit a ballot to State ballot builder...and then on May 20, 2014, Special Election date will be in conjunction with General Primary vote for 2015 SPLOST.

After my presentation, Mr. Davis will represent the SPLOST Citizens Committee and what we presented to the SPLOST Citizens Committee...they used information from citizen input, website and public comment. They also have their own individual projects that they included... they included the City's project list and addition to the County's project list. Just to quantify it for you, we received eighty-nine (89) projects from the County; that is roughly \$450 million. We received a total of two hundred four (204) projects when we combined the Cities and the Counties and that is roughly \$1.4 billion...so we do not have an IGA, we have to get that number down to \$226 million and if we do have an IGA we get that number down to \$272 million and collect over six (6) years.

The immediate next steps that we need from the Board...right now we do not have an IGA between the Counties and Cities...and this grace here that they offered up. The second most important thing is for the Board to consider the criteria that we're going to use to get the project list down and then you can also determine the day you all will meet to get the project list down or you can determine if you are going to task me to take a stab at that as well.

As a closeout...it is just a reminder of public meetings that are forthcoming, we have three more coming and are there any questions you may have?

Vice-Chairman Edmondson: Two questions...it is a point of clarification...on the example you had... the twenty percent for Tier two...is that a statutory cap of what could be or is that just an example of the analysis?

Ramona Thurman: The twenty percent is a statutory cap.

Vice-Chairman Edmondson: O.K. O.K.

Vice-Chairman Edmondson: The second question is when Mayor Day read the prepared letter during the public comment here at tonight's meeting...Uh...Mr. Hancock does that qualify as our meet and confer meeting or do we need to have something a little more formal tonight?

Jack Hancock: What we are doing now.

Vice-Chairman Edmondson: No more questions.

Commissioner Rooks: I have a request...Uh...we use terminology like Level One and Level Two... for the public...can you explain what that is?

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Arrelle Anderson: For Level One, our projects that are county-wide capital projects for use and benefit of citizens of the entire county and is needed to implement state-mandated county responsibilities...like if you are going to the courthouse, administration building or county regional jail...and a Level Two Project also benefits the entire county but does not include anything that is state-mandated and its projects are that like an election building or civic center.

Commissioner Rooks: Thank you.

Chairman Turner: Any other questions from the Board members?...thank you ma'am...COO, CFO and staff for the presentation you have presented...this time I am going to call Mr. Davis for his presentation.

10. PRESENTATION: 2015 SPLOST Citizens Committee Recommendations (presented by SPLOST Citizens Committee Chairman DeMont Davis). Following is the presentation *verbatim*.

Demont Davis: Good Evening Board. First of all let me go ahead and recognize the SPLOST Committee. (NOTE: SPLOST Citizens Committee members stood up at this time.)

Chairman Turner: Please give them a round of applause.

Demont Davis: We were tasked with building a recommendation for you all. We understood this was only a recommendation, wherefore it shows not to cut any projects that were put on...on the list. We basically...when we looked at...had many obstacles against us ...no IGA...we did not know what funds were available to the Counties, so what we did is we began to look at the list and based upon the recommendations...Uh...and based upon quality of life. What does this do for our County?...we looked at it based upon economic opportunity...can our county begin to increase revenue and sustainability?...Uh...can we build it?...can we maintain?...can we upkeep it and can we move forward?

As we went into the cities, we looked at the cities' list...we understand that the Mayors and the City Council know what their imperative needs are, we recommend that they reapprove and prioritize the list, College Park...go through every item line, then we have Forest Park, we have Jonesboro, Lake City, and Lovejoy, Morrow...many of these...what was the common thing about them was that they all included in nature projects of sidewalks and road developments...which we feel is imperative in Forest Park.

Then we get to Clayton County recommendations...we subdivided into three (3) priorities or four (4)...High...Medium...Low...and Unprioritize...Uh...like I said we chose not to remove any of the unprioritize...any projects placed in unprioritize category...unprioritized category simply means that we did not have enough information or we felt like it could be included in another proper scheme. In following our recommendations...as we can see as far as our High priority, we did include the Civic Center. We believe it is time to move Clayton County forward and that the benefits to the

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County far outweigh the list. The Clayton County Administration building, we believe this is the first step in marketing and rebranding our county...and we also looked at sidewalks for the safety and quality of life...we deem this as part of an ongoing construction project. After each one of the priorities, we did categorize and put a subtotal on as far as budgetary projects will cost. We have no idea what monies or revenues come in and therefore we just put a number based on the ...Uh...departments' estimates. Based on some our meetings, and...there are...there are some items under Parks and Recreation...items under Roads and Transportation...and then we have a long list of other priorities.

This is when we get into our citizens...we took input from the county's website, from the public meetings, and among other conversations that we had with citizens and we categorized those into Transportation Development, Parks and Recreation...Uh...I think our citizens came up with quite a few very good ideas that we really hope that the Board will really look at in a serious matter and consider including in SPLOST...sidewalks throughout the county, by-pass...one that was spoken about highly...parks and recreation with dog parks, southern regional development...keeping it healthy and comprehensive development plan...and upgrading our older subdivisions and sewer systems.

Again, our committee recommendations bring viable concerns based off certain lack of information that we had...upcoming/future legal obligations of the Board...we do not know or understand what is before you, therefore we kept a lot of those options open, vulnerabilities of current capital assets, existing capital debt, lack of master plans which we are not happy for...and diminishing tax base.

Again, we do believe it is time for our County to step up and we looked at three major areas...one to diligently attract new business and new investors to the County...we want to increase our sidewalks and bike paths to increase our quality of health and safety of our citizens, and lastly we want to begin to modernize our technology and move forward, thus maximizing efficiency to our...Uh...not only to our county but to our citizens.

Chairman Turner: Any questions for Mr. Davis?

Commissioner Singleton: I have a comment. One of the things that I noticed more...I mean the SPLOST...different SPLOST we have had...they have been very good since...you know...the roads and recreation and helping us out in transportation...especially when we were in the rough, rough down period financially and it seems like that has been put on the back burner, except within the Cities...the Cities are focusing on the roads...but...Uh...the county you know when you look at a Level One Project, civic center and administration building...I mean...as I look down at my list...when I looked down at my packet you have different police things way down at the bottom...and I just...that kinda.

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Demont Davis: We looked at based upon...Uh...we did not have enough information to begin to understand certain types of projects...we knew certain projects that we thought possibly could be developed into another scheme...there were many different buildings that were not in place...there was a county administration building...is there a master plan being developed?...which is going to be able to look at existing buildings from a standpoint of...are they going to be replaced?...are they going to be remodeled?...what is going to take the place of that? We did not have enough information on that. We did include sidewalks though...we did include many, many sidewalks...we thought that was a high, high need and a very positive impact.

Commissioner Singleton: For instance...you mentioned in your presentation...you know...like a diminishing tax base...if we were to build like a civic center we still got operating cost and we are not guaranteed...you know...of the tax base going up just yet. I am a little unsettled about...you know... those Level One Projects...civic center and administration building...you know...because of that...again, I feel like the services that citizens would be looking for they just seem to be down at the bottom...Uh...even some of the things like purchasing equipment...and I do not have my presentation here...I am sorry...when I looked at it things like the Fire Department needed...to me those are the most important concerns that citizens have now...you know...their public safety. If you ask anybody, I do not think citizens really say...Oh, you all are building an administration building...Uh...these are just things...I am throwing this out...and again, the past SPLOSTs have helped us considerably...you know...with the roads...I mean...I know we have some of the best roads, and the transportation department does a great job and...Uh...but I just think those Level One Projects...you know...and I am saying this to my Board members too...I think that is just something we need to rethink in this uncertain economy right now in Clayton County.

Demont Davis: And we respect that...what we did and looking at this list and looking at all projects...is we wanted...we basically feel like now is the time for Clayton County to begin to take a risk...we are at that stage in our County age and in our County development. We believe we need to begin to preserve projects that have an extremely or a strong return on investments...a return on investment strategy. I think we have now an Economic Development team, we have a Board and believe that you all can get this done if done in the proper manner.

Commissioner Hambrick: What...What is an administration building?...what does that consist of?

Demont Davis: Well, we believe that the administration building consists of a building which is going to house many of the County's different departments.

Chairman Turner: Are there any other questions or statements?

Chairman Turner: Thank you, Mr. Davis for your presentation and I would like to personally thank the Board for all their hard work in this task.

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11. Theodis Locke, Director of Central Services/Risk Management, presented thirteen (13) items that resulted in the following Board actions.

(NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)

1) Approved **Purchase of IBM Hardware, State Contract, POR #00011385** (*Soft Choice, located in Norcross, Georgia; \$35,962.24. Funding is available through Information Technology's budget*), as requested by the Information Technology Department. O.C.G.A. § 50-5-100 states, "The Department of Administrative Services is authorized to permit local political subdivisions, on an optional basis, to purchase their supplies through the state." This allows the purchasing agent to utilize statewide contracts when this practice serves the best interest of Clayton County. The Clayton County Board of Commissioners makes the final award for the state contract purchases of \$35,000.00 and greater. Vote unanimous.

2) Approved **Purchase of Microsoft Office 2013 Software Licensing, State Contract, POR #00011384** (*GSA – CDW-G, located in Chicago, IL; \$43,331.30. Funding is available in Information Technology's budget*), as requested by the Information Technology Department. O.C.G.A. § 50-5-100 states, "The Department of Administrative Services is authorized to permit local political subdivisions, on an optional basis, to purchase their supplies through the state." This allows the purchasing agent to utilize statewide contracts when this practice serves the best interest of Clayton County. The Clayton County Board of Commissioners makes the final award for the state contract purchases of \$35,000.00 and greater. Vote unanimous.

3) Approved **Purchase of Playground Equipment for Clayton County Parks and Recreation** (*Cooperative Purchase through Master Intergovernmental Cooperative Purchasing Agreement with Mecklenburg County, North Carolina and Game Time/Dominica Recreation Products located in Fort Payne, Alabama; \$79,415.24. Funding is available through the Parks and Recreation Department's 2009 SPLOST funds*), as requested by the Parks & Recreation Department. Per Section 2-114 of the Clayton County Purchasing Ordinance; Cooperative purchasing methods, the County may join with other governmental units in cooperative purchasing plans when the best interest of the County would be served thereby. The Clayton County Board of Commissioners makes the final award for the state contract purchases of \$35,000.00 and greater. Vote unanimous.

4) Approved **Purchase of SofTile DuraSafe Flooring for Clayton County, Georgia** (*Cooperative Purchase through National Joint Powers Alliance (NJPA) with SofSurfaces, Inc., located in Petrolia, Ontario; \$60,017.75. Funding is available through the Parks & Recreation FY-2014 general funds budget*), as requested by the Parks & Recreation Department. Per Section 2-114 of the Clayton County Purchasing Ordinance; Cooperative purchasing methods, the County may join with

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other governmental units in cooperative purchasing plans when the best interest of the County would be served thereby. The Clayton County Board of Commissioners makes the final award for the state contract purchases of \$35,000.00 and greater. Vote unanimous.

5) Approved **Asbestos Inspection and Testing Services, Annual Contract, RFQ's First Annual Renewal, First Contract Amendment** (*GLE Associates, located in Atlanta, Georgia*), as requested by the Transportation & Development Department. Per Section 2-136 (4) of the Clayton County Purchasing Ordinance, the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote. Vote unanimous.

The renewal period will be from December 1, 2013 to December 30, 2014 and the remaining renewal on this contract is for one (1) additional one (1)-year period. The Board of Commissioners approved this RFQ on December 18, 2012.

6) Approved **Purchase and Installation of Matrix Asset Management Fitness Equipment, Sole Source Purchase, POR #00011401** (*Ready Fitness, located in Cumming, Georgia; \$22,252.00. Funding is available through the 2004 SPLOST funds*), as requested by the Parks and Recreation Department. Per Section 2-136 (7) of the Clayton County Purchasing Ordinance, Central Services must determine if other products or service providers can satisfy the procurement requirements before making a determination of sole source procurement. Sound procurement practice requires that sole source purchases be used when it is the only option and not as an attempt to contract with a favored service provider for a favored product. The purchasing agent requires all sole source providers to supply a letter stating that they are the sole source for a given product or service and why they are considered to be the sole source (technology, patents, etc.). All sole source purchases will be clearly defined when presented to the Clayton County Board of Commissioners. Vote unanimous.

7) Approved **RFP PKG #09-28 In-Home Services for Aging, Annual Contract, Final Annual Renewal, First Amendment** (*ResCare Home Care, located in Valdosta, Georgia*), as requested by the Senior Services Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. Vote unanimous.

The final renewal period will be from December 28, 2013 to December 27, 2014. The Board of Commissioners approved this proposal on December 8, 2009.

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8) Approved **RFP PKG #11-16 Project Engineering Services for Clayton County Department of Transportation and Development, Annual Contract, Request for Second Annual Renewal, Second Amendment** (*Moreland Altobelli Associates, Inc., located in Norcross, Georgia*), as requested by the Transportation and Development Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. Vote unanimous.

The renewal period will be from January 1, 2014 to December 31, 2014. The remaining renewal on this contract is for two (2) additional one (1)-year periods. The Board of Commissioners approved this proposal on November 8, 2011.

9) Approved **RFB PKG #13-51 Widening and Overlay of Norman Drive from S.R. 314/W. Fayetteville Road to S.R. 139/Riverdale Road, Clayton County, Georgia** (*C.W. Matthews Contracting Company, Inc., located in Marietta, Georgia; \$2,988,491.37. Funding is available through the 2004 SPLOST funds*), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval. Vote unanimous.

10) Approved **RFB PKG #13-53 Relocation of Clark Howell Highway and Realignment of Forest Parkway, Clayton County, Georgia** (*E.R. Snell Contractor, Inc., located in Snellville, Georgia; \$4,374,661.15. Funding is available through the 2004 SPLOST funds*), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval. Vote unanimous.

11) Approved **RFP PKG #13-56 Turf and Lawn Management for Clayton County, Annual Contract** (*TruGreen located in Austell, Georgia. Funding is available through the Parks &*

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Recreation and Corrections Departments' general funds), as requested by the Parks and Recreation Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. Vote unanimous.

12) Approved **RFB PKG #13-57 Evans Drive Improvements, Clayton County, Georgia** (*R.J. Haynie and Associates Inc., located in Forest Park, Georgia. \$301,952.63. Funding is available through the 2009 SPLOST funds*), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval. Vote unanimous.

13) Approved **RFB PKG #13-62 Canines (K-9) for the Clayton County Police Department** (*Tarheel Canine Training, Inc., located in Sanford, North Carolina; \$31,000.00. Funding is available through the State Forfeiture funds*), as requested by the Police Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval. Vote unanimous.

12. Ramona Thurman, Chief Financial Officer, presented six (6) budget amendments which resulted in the following Board actions.

1) Approved Budget Amendment #2-112 – Workers' Compensation Fund/FYE 6-30-13 – to cover additional Workers' Compensation claims expenses required as a result of the Workers' Compensation Actuary report dated December 6, 2013, in the amount of \$400,000.00. Vote unanimous.

2) Approved Budget Amendment #2-26 – Circuit Public Defenders/FYE 6-30-14 – to recognize a refund check from the Georgia Public Defender Standards Council to reinvest in the Clayton County Public Defender's Office to continue to hire the services of local lawyers, in the amount of \$122,468.00. Vote unanimous.

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3) Approved Budget Amendment #4-22 – Fund 307 – 2009 SPLOST Funds/FYE 6-30-14 – to amend the budget for the Parks and Recreation Department to install a playground structure at the Clayton County International Park, in the amount of \$85,415.00. Vote unanimous.

4) Approved Budget Amendment #4-30 – Fund 306 – SPLOST Roads & Recreation/FYE 6-30-14 – to transfer budgeted funds remaining in the Aquatic Center building account to the Park and Field Improvements account to purchase park maintenance equipment and two (2) infield grooming machines to use at the parks, in the amount of \$40,000.00. Vote unanimous.

5) Approved Budget Amendment #4-31 – Fund 307 – SPLOST Reimposition/FYE 6-30-14 – to amend the budget for Beach Pavilion renovations at the Clayton County International Park, in the amount of \$140,000.00. Vote unanimous.

6) Approved Budget Amendment #4-32 – Fund 306 – SPLOST Roads & Recreation/FYE 6-3-14 – to amend the budget for the Clark Howell Road Realignment project, in the amount of \$4,400,000.00. Vote unanimous.

13. Renee Bright, Director of Human Resources, presented seven (7) requests which resulted in the following Board actions.

1) Approved a Request to move the County's Self-Funded Medical Plan/Wellness Program from Humana to Aetna effective June 1, 2014 and to implement plan changes. Vote unanimous.

There will be no increase in premiums for the County or employees by moving to Aetna and implementing the recommended plan changes. Plan changes include: increase deductibles (in-network) for the Lifestyles Program from \$400.00 to \$500.00 for individual and from \$800.00 to \$1,000.00 for family. Additionally, the standard plan will increase the deductible to \$700.00 for individual and \$1,400.00 for family and increase deductibles (out-of-network) for the Lifestyles Program to \$800.00 each individual; apply medical co-pays and deductibles toward maximum out-of-pocket total, and change the waiting period from three (3) months to two (2) months to be in compliance with Healthcare Reform. The County would realize a project cost savings of approximately \$200,000.00.

2) Approved a Request to move the County's Dental Plans from Humana to Delta Dental effective June 1, 2014 and make plan improvements. The County and employees will realize a savings as a result of moving the coverage to Delta Dental due to Delta Dental's broader network of dentists. Vote unanimous.

The current annual costs for the Dental Plans are \$1,660,000.00. It is projected that the cost to move to Delta Dental will be \$1,390,000.00. Recommendations are to change the plan design from

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\$1,200.00 to \$1,500.00 limits and from \$1,700.00 to \$2,000.00 limits with no change in premiums. If the recommendation to move the plan to Delta Dental and the plan improvements are approved, the County would realize a savings of approximately \$200,000.00. Another recommendation is to change the waiting period from three (3) months to two (2) months to keep the waiting period consistent with the medical plans.

3) Approved a Request to move the Self-Funded Medicare Advantage Plan from Humana to Aetna effective June 1, 2014. There will be a significant savings to the County and retirees if the Medicare Advantage Plan is moved to Aetna. The Aetna proposal offers a 19.5% decrease in cost which is \$125,000.00 for a seven (7) month period {June 1, 2014 – December 31, 2014}. Aetna has offered to provide all retirees \$750.00 under the plan toward their out-of-pocket expenses due to the mid-plan year change in providers. No plan changes are recommended. The County would save approximately \$100,000.00 with this change. The premium rates for the retirees will also decrease. Vote unanimous.

4) Approved a Request to renew the Kaiser Senior Advantage Plan with no changes to the plan or in premiums effective June 1, 2014. The County will continue to offer a Senior Advantage plan to its eligible retirees. Since there are no recommended changes to the plan and no increases in the premiums, there will be no additional impact to the County or retirees. Vote unanimous.

5) Approved a Request to renew the fully insured HMO Medical Plan with Kaiser Permanente effective June 1, 2014 with plan changes. The County will continue to offer employees, dependents, and pre-65 retirees an HMO medical option. Vote unanimous.

Kaiser Permanente offered a proposal that included a 7.6% increase; however, through negotiation and plan design, that increase has been lowered to 3.27%. That is an increase of approximately \$500,000.00/annually which will be shared by the County and employees through premium increase. Plan changes include: increasing the deductible to \$500.00 for individual and \$1,000.00 for family; increasing brand drug co-pay from \$25.00 to \$30.00; applying medical co-pays and deductibles toward maximum out-of-pocket total, and changing the waiting period from three (3) months to two (2) months, as required by Healthcare Reform. The County's portion of the increase would amount to approximately \$400,000.00 – \$500,000.00 on an annual basis.

6) Approved a Request from Fire & Emergency Services to create an Office of Professional Standards by adding a Deputy Chief of Professional Standards and deleting the Deputy Chief of Logistics. The Fire Service, as with all public safety agencies, is placing a growing emphasis on agency accreditation. By creating this new position, the Fire Chief can ensure that the department is prepared to meet the challenges of the accreditation process. Vote unanimous.

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CCFES has three critical areas that will be the primary focus of this position. The first is the accreditation of the County's EMS academy, which is currently underway. This is a requirement for Fire & Emergency Services to continue to teach Paramedic Classes and, when complete, it will make the Fire Department one of only two Fire Departments in the State to earn this accreditation. Number two is the accreditation of the Fire Department, for which it is in the early phases and, finally, ISO Evaluation which is critical to setting the insurance rates for homeowners and businesses. By adding this position and deleting a current Deputy Chief position, there will be no impact to the budget.

- 7) Approved a Request from the Sheriff's Office to reorganize the office by –

Deleting the following positions:

Sheriff's Chaplain	grade 24/ step 26
Sheriff's Range Master	grade 24/step 21
Sheriff's Correctional Officer	grade 19/step 1
Sheriff's Service Clerk	grade 12/step 1
Sheriff's Service Clerk	grade 12/step 9

Creating the following positions:

Sheriff's Personnel Administrator	grade 14/step 1
Sheriff's Finance Administrator	grade 16 /step 1
Sheriff's Correctional Sergeant	grade 23/step 1
Deputy Sheriff II	grade 20/step 1
Sheriff's Public Information Officer	grade 23/ step 1

and adjusting the Sheriff's Legal Advisor from grade 31/step 1 to grade 31/step 14. Vote unanimous.

These changes will result in a savings of approximately \$18,000.00 in salaries and benefits.

14. Approved Ordinance 2013-316, an Ordinance providing for the additional duties for the Chief Operating Officer; to provide an effective date of this ordinance; and for other purposes, as proposed by Vice-Chairman Michael Edmondson. The motion carried 3-2. Commissioners Singleton and Hambrick opposed.

15. The Board did not vote on Ordinance 2013-317, an Ordinance providing for the additional duties for the Chief Operating Officer; to provide an effective date of this ordinance; and for other purposes, as proposed by Commissioner Gail Hambrick, because it had approved Ordinance 2013-316 instead.

16. The Board accepted the *1st Reading* of Ordinance 2013-318, an Ordinance under the Home Rule Powers granted to Clayton County pursuant to Article IX, Section II, Paragraph I of the Constitution of the State of Georgia of 1983, amending the Clayton County Code of Ordinances, specifically, relevant sections of the Clayton County, Georgia Public Employee Retirement System; to repeal conflicting

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laws, ordinances and resolutions; and to provide an effective date of this ordinance; etc.

17. Approved Resolution 2013-319, a Resolution authorizing Clayton County to amend its agreement with Deltacom, Inc. d/b/a Earthlink Business, providing for the terms and conditions under which Voice and Internet Services are rendered to the County; to authorize the Chairman to execute the amended agreement and to otherwise perform all other acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; etc. Vote unanimous.

18. Approved Resolution 2013-320, a Resolution authorizing Clayton County to enter into an agreement with Unique Management Services, Inc., providing for the terms and conditions under which overdue library materials, fines and fees will be recovered; to authorize the Chairman to execute the agreement and to otherwise perform all other acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget as needed to reflect an appropriate revenue source and expense; to provide an effective date; etc. Vote unanimous.

19. Approved Resolution 2013-321, a Resolution authorizing Clayton County to enter into an agreement with Reverend Ron Little providing for the terms and conditions under which Chaplain services will be provided; to authorize the Chairman to execute the agreement and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget as needed to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; etc. Vote unanimous.

20. Approved Resolution 2013-322, a Resolution authorizing Clayton County to enter into an agreement with Richard Dukes, M.D., providing for the terms and conditions under which he will serve as Medical Director and perform the duties and responsibilities required by the Georgia Department of Public Health, Office of Emergency Medical Services; to authorize the Chairman to execute the agreement and to otherwise perform all other acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; etc. Vote unanimous.

21. Approved Resolution 2013-323, a Resolution authorizing Clayton County to enter into a grant agreement with the United States Secret Service, Financial Crimes Task Force in the amount of \$350.00 with no matching County funds; to authorize the Chairman to execute the agreement, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

22. Approved Resolution 2013-324, a Resolution authorizing Clayton County to enter into a Utility Relocation Agreement with Georgia Power for the relocation of utilities associated with the Evans Drive Sidewalk and Widening Project; to authorize the Chairman to execute the agreement on behalf

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of the County and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

23. Approved Resolution 2013-325, a Resolution authorizing the trade or other disposition of a condemned vehicle (2007 Cadillac Escalade) from the Clayton County District Attorney's Office; to authorize the Director of Central Services to effect the disposition of said vehicle as a surplus item; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; etc. Vote unanimous.

24. Approved Resolution 2013-326, a Resolution authorizing Clayton County to allow the City of Morrow to install an Iron Gate and Bike Rack at the Southern Maintenance Entrance to Reynolds Nature Preserve in Clayton County; to authorize the Chairman to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; etc. Vote unanimous.

25. Approved Resolution 2013-327, a Resolution authorizing Clayton County to enter into a Project Agreement with the Department of Transportation, State of Georgia for the Valley Hill Road Bridge Replacement Project (No. 0012603) at the Flint River; to authorize the Chairman to execute the agreement on behalf of the County and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; etc. Vote unanimous.

Mr. Hancock requested an Executive Session to discuss a real estate, litigation and personnel matter. The Board generally consented to have an Executive Session for the aforementioned reasons.

26. Affirm/Ratify two (2) Appointments to the Civil Service Board. County employees participated in a Civil Service Board election and voted for Larry Bartlett and Mark Trimble to serve on the Civil Service Board for a term of three (3) years. New terms expire on 12-31-16.

Motion by Vice-Chairman, second by Chairman Turner, to affirm/ratify Larry Bartlett to serve on the Civil Service Board for a term of three (3) years. New terms expire on 12-31-16. Vote unanimous.

Motion by Vice-Chairman Edmondson, second by Chairman Turner, to affirm/ratify Mark Trimble to serve on the Civil Service Board for a term of three (3) years. New terms expire on 12-31-16. Vote unanimous.

27. Appointment to fill the unexpired term of Judy Serritella (**Resigned**) on the Library Board. This term expires on June 30, 2015.

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Motion by Vice-Chairman Edmondson, second by Chairman Turner, to appoint Sherry Hamilton to fill the unexpired term of Judy Serritella (***Resigned***) on the Library Board. This term expires on June 30, 2015. Vote unanimous.

Motion by Commissioner Rooks, second by Chairman Turner, to go into Executive Session in the Commissioners' Conference Room at 8:23 p.m. to discuss a real estate, litigation and personnel matter. Vote unanimous.

Motion by Vice-Chairman Edmondson, second by Commissioner Rooks, to go out of Executive Session at 8:42 p.m. Vote unanimous.

Motion by Vice-Chairman Edmondson, second by Commissioner Rooks, to reconvene the Regular Business Meeting in the Commissioners' Boardroom at 8:43 p.m. Vote unanimous.

There being no further business to discuss, motion by Commissioner Rooks, second by Vice-Chairman Edmondson, to adjourn the Regular Business Meeting of December 17, 2013 at 8:43 p.m. Vote unanimous.